Coláiste Éamann Rís – In class support agreement **(only)** 

Subject:

Class:

Time(s):

Subject Teacher:

SEN Teacher:

|  |  |  |
| --- | --- | --- |
|  | Subject Teacher | Resource Teacher |
| Content |  |  |
| Who plans the lessons? |  |  |
| Who corrects written work? |  |  |
| Who is the subject expert? |  |  |
| Who addresses the whole class re content/work? |  |  |
| Who will ensure the content matches the subject plan? |  |  |
| Who will set tests? |  |  |
| Who differentiates work? |  |  |
| Who will apply and upload digital version of booklets for CBAs etc? |  |  |
| Behaviour |  |  |
| Who deals with the SEN students behavior? |  |  |
| Who deals with the mainstream students behavior? |  |  |
| Who will note behaviour on VSware? |  |  |
| Who addresses the whole class re behaviour? |  |  |
| Who will speak to students re uniform breaches? |  |  |
| Who sets the rules? |  |  |
| Who will liaise with school management? |  |  |
| Admin |  |  |
| Who will take attendance on VSWare? |  |  |
| Who will meet parents at a PTM? |  |  |
| Who will phone parents if needed? |  |  |
| Who will complete continuous assessments? |  |  |
| Who will be familiar with all SEN students’ PPPs? |  |  |
| Who will update ‘Log of Actions’ on PPPs monthly? |  |  |
| Who will give feedback to SEN students’ progress to Resource teacher (if Resource teacher is not the in-class support teacher)? |  |  |
| Who will be in charge of making sure that students with laptops, have laptops available and support them in using them during class time. |  |  |

The purpose of this agreement is to decide professional guidelines between agreeing parties that are timetabled to work together